



CITY OF BURLINGTON
Committee of the Whole Minutes
Jeannie Hefty, Mayor
Diahnn Halbach, City Clerk
Tuesday, May 3, 2016

1. Call to Order/Roll Call

Mayor Jeannie Hefty called the meeting to order at 6:33 p.m. starting with roll call. Aldermen present: Ed Johnson, John Ekes, Bob Grandi, Ruth Dawidziak, Jon Schultz, Tom Preusker and Todd Bauman. Excused: Tom Vos.

Student Representatives Present: Shiyue Xie. Student Representatives Absent: Abigail Sibilski.

Also present: City Administrator Carina Walters, City Attorney John Bjelajac, DPW Director James Bergles, Building Inspector Gregory Guidry, and Tom Foht of Kapur & Associates.

2. Citizens Comments and Questions

No comments.

3. Approval of Minutes from April 6, 2016

A motion was made by Preusker with a second by Bauman to approve the minutes from April 6, 2016. With all in favor, the motion carried to approve the minutes.

4. Topic: Resolution 4782(1) to consider approving Extraterritorial Zoning for a Certified Survey Map at 7625 Franklin Road in the Town of Burlington.

Mayor Hefty called on Gregory Guidry, City of Burlington Building Inspector to introduce and explain Resolution 4782(1). Guidry explained that although this property is located in the Town of Burlington, as part of the City's Extraterritorial Plat Approval Jurisdiction Area, all divisions and subdivisions of land shall be reviewed by the Plan Commission and Common Council. The owner wishes to consolidated the property from three parcels into two; however, because it's within 1.5 miles of the city limits, it needs to come before Council for consideration and approval. Guidry further stated that this has already been brought forth and approved by the Town and City Plan Commission.

There was no further discussion.

5. Topic: Resolution 4783(2) to consider approving Amendment One to the Memorandum of Understanding with Racine County Services for services at City Hall.

City Administrator Carina Walters gave a brief history of the city's working relationship with the County stating that back in 2012, Racine County sought to reallocate services from their facility at 209 N. Main Street in Burlington to City Hall. Services for Register of Deeds, County Clerk and County Treasurer would be provided by city staff, in exchange for eight hours of human resource assistance provided to the city on a weekly basis. Walters went on to say that the Human Resource staff member that was assigned to the city retired in 2014; however, city staff was still providing

county services on an average of 12.5 hours per week. Walters said that staff negotiated with the County to compensate a dollar amount of \$9,678.50 for the year 2016, equal to a staff member working 12.5 hours at the Administrative Assistant starting wage of \$14.89 per hour.

Preusker asked how the long the term of the agreement would be. Walters replied that it would auto-renew annually and could be terminated at any time from either party.

6. **Topic:** Resolution 4784(3) to consider approving an agreement with Ayres Associates for planning and design services for the Burlington Community Pool project.

Walters reminded Council that on March 15, 2015, they had authorized entering into an agreement to begin contract negotiations with Ayres Associates for the Burlington Community Pool project via Motion 16-829. Walters stated that the current agreement will provide planning and design services for Phase 1-4, which includes a referendum that would be due to County no later than August 31, 2016, in order to be placed on the November ballot.

7. **Topic:** Resolution 4785(48) to consider the award of bid for the Burlington Bike Path Fence project to Northway Fence, Inc, in the amount of \$46,955.60.

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8. **Topic:** Motion 16-837 to consider approval for Doug Snyder of Baxter & Woodman to proceed with submitting Well #11 Treatment Plans to the Wisconsin DNR.

Mayor Miller introduced Motion 16-834 and opened it up for discussion. There was no discussion.

9. Adjourn

A motion was made by Vos with a second by Ekes to adjourn the meeting. With all in favor, the meeting adjourned at 7:45 p.m.

Minutes respectfully submitted by:

Diahnn C. Halbach
City Clerk
City of Burlington